

BARNET LAWN TENNIS CLUB

Club Protocol for Volunteers assisting with transporting children to tennis matches at other clubs

To ensure the safety and well-being of all our junior members involved in inter-club matches we must require all team managers and other volunteers or parents to follow the guidelines listed below:

All drivers must:

- Hold a valid driving licence and road tax for the type of vehicle being driven
- Be fit to drive and have no medical condition which affects their ability to drive
- Ensure that their vehicle is roadworthy and have a valid MOT

Insurance:

- Maintain a valid fully comprehensive insurance
- Check with their insurance company and inform them that the driver occasionally conveys children on Tennis Club activities. (This is unlikely to affect the cost of your insurance premium.)

Safety:

- Not to consume alcohol or drugs which may impair driving ability
- Ensure that all passengers wear seat belts and booster seats as appropriate at all times
- Drive safely at all times without undue speed
- Use child-proof locks on rear doors where necessary

Child Protection:

- All Team Managers and accompanying drivers must have signed and submitted the BLTC child protection self-declaration form
- Any Child Protection concerns or issues should be reported immediately to the Child Protection Officer (Martin Dawson)

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To be completed by Team Manager/parent/volunteer and returned to the Child Protection Officer at BLTC:

I have read and understood the above requirements and agree to comply with them. I confirm that I have no pending prosecutions or convictions which relate to child abuse.

Signature:

Date:

Name (Please print)